

Document No. 3

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S C

1000000, 4 Apr 77

Auth: DDA 1000000/000000

Date: 18 MAR 1978

19 November 1958

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Report #46
Assessment and Evaluation Staff
12-18 November 1958

1. We have been relatively successful in our predictions that certain people would have difficulty in the OFC, as the following information shows:

a. The following data summarizes for OFC #14 and OFC #15 the outcomes on those persons reported to the Registrar prior to the course as likely, on the basis of PETB, to have difficulty.

OFC #14

Reported to Registrar as likely to have difficulty: 3

Outcome: 1 was directed to audit the course
2 had difficulty*

Had difficulty, but we had failed to identify: 6

Conclusion: While we failed to identify a majority of those who subsequently had difficulty, we were right in those cases reported.

OFC #15

Reported to Registrar as likely to have difficulty: 8

Outcome: 6 were having difficulty by the end of the 5th week
2 were doing okay

Were having difficulty, but we had failed to identify: 2

Conclusion: We were right in 6 of the 8 cases we had reported, and at the same time succeeded in identifying 6 of the 8 people who were doing poorly by the end of the 5th week.

* "had difficulty" means at least one final grade of poor

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b. For both classes combined, it appears that of those whom we had reported in advance as likely to have trouble, we were right in 8 cases, wrong in 2 cases, and an eleventh case was inconclusive because he audited the course and received no grade.

c. We have no idea whether we can be as lucky in predicting success in the courses which will replace the OFC. We do point out, however, we will undertake studies in these new courses on the relationship between some of our PETB material and success in the course.

2. The A&E score card on the JOT's appears as follows:

Suitable for the DD/P	31
Suitable for the DD/I	5
Probably suitable for the DD/P	7
Suitable for the DD/S	1
Questions still remain	12
Resigned	1
Not yet assessed	<u>3</u>
Total	60

The questions we still have range from doubt that the individual will remain in CIA long enough to make a choice to questions where the DD/P and DD/I are both open possibilities. The above score card represents the A&E opinion. In some cases, the individual himself may not share our view. Such questions as we have will be resolved as we obtain further information from the courses and from a final interview.

3. JOT Training: American Outlook - [redacted]
 attended a meeting with DDTR, C/IS, [redacted]
 Subject for the discussion was the organization of seminar or committee activity. While we were of the opinion that some degree of topical or procedural organization would be desirable, particularly in view of the shortness of time and complexity of the subject matter, [redacted] were equally desirous of letting each committee map its own program. This approach necessarily precludes specific guidelines for faculty use, however, the Branch has furnished C/IS with suggestions for topics and observations which can be discussed at the faculty briefings.

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25X1 SIC - [] worked with the SIC staff in completing evaluation of student papers from the second examination; two independent evaluations were made of each paper. The papers were returned, with comments, one week after the examination was given. She began work with the instructors on evaluating students' papers from the third, and last, examination.

25X1 [] on evaluating students' papers for the CP organization problem and the front problem. In addition, he developed procedures to be used in evaluating each student's oral project report.

25X1 4. Instructor Training - Course No. 32 is being conducted this week with [] as the chief instructor. Students include six TSS instructors and two from OTR [] personnel including [] is observing. 25X1

25X1 [] has requested a similar program for seven to nine Office of Communication instructors to be given [] perhaps in December. 25X1

25X1 What is the determination on [] teaching the TSS personnel [] 25X1

[] 25X1
Chief, Assessment and Evaluation Staff

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